

**Policy 7.01 Implementation Plan**  
**Puyallup Tribal IV- D Program and Fife Division of Child Support**  
 Biennium Timeframe: July 1, 2006 to June 30, 2008

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year. Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Implementation Plan				Progress Report
<b>1. Policy Identification: Case Referrals</b>				
(1) Goals/Objectives NCP & CP Cases not referred	(2) Activities 100% of review of all cases will be made and joint determination on whether or not appropriate to bring cases into Fife for referral to Puyallup program	(3) Expected Outcome Case count and reconciliation based on DSS list extract and tribal case inventory list	(4) Lead Staff and Target Date State: Rhonda Thomas Tribal: Linda Tresaugue 12/31/06	
Non-tribal member cases where NCP only works for Tribal enterprise	These will be reviewed for referral		State: Rhonda Thomas Tribal: Linda Tresaugue	
<b>2. Policy Identification: Technology</b>				
(1) Goals/Objectives When Tribal technology allows, DCS will work on access to SEMS web	(2) Activities On hold for now	(3) Expected Outcome If technology allows, this would be a good resource for the Tribe.	(4) Lead Staff and Target Date State: SEMS-HQ Donna Hengeveld in Fife Field Office. Tribe: Linda Tresaugue	

3. Policy Identification: IRS Certification				
(1) Goals/Objectives  Certify appropriate cases to the IRS for intercept	(2) Activities  Meetings continue between DCS HQ staff (Director and Policy) and the Tribe on this issue.	(3) Expected Outcome  Policy and procedure will be developed.	(4) Lead Staff and Target Date  State: DCS HQ staff Tribe: Linda Tresaugue	
4. Policy Identification: Training Opportunities				
(1) Goals/Objectives  Sharing Training Opportunities	(2) Activities  Keep both Tribal and State child support staff informed of each other's policies and procedures.  DCS will advise Tribe of SEO Academy Training Modules & dates for other ongoing training events.	(3) Expected Outcome  Number of training events each others' staff are invited to participate in	(4) Lead Staff and Target Date  State: Rhonda & Jim Tribe: Gloria & Linda	•
Tribal Training for DCS staff	DCS staff associated with the Tribal Team will be given appropriate training	All DCS staff working with Tribal cases will take tribal training.	State: Rhonda & Donna Tribe: Gloria & Linda	

5. Policy Identification: Communication & Problem Solving				
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	
Joint line-staff meetings between DCS Tribal Unit and Tribal Staff	Twice each year, line staff from both offices will be encouraged to develop their own agenda to have face-to-face meetings to discuss daily procedural and working issues between offices.  Also, individual meetings with the DCS District Manager and Tribal Team Legal Lead will be held as requested with Linda as well.	Were two such meetings held during the year as scheduled?	State: Rhonda & Jim Tribe: Linda Tresaugue	
Regular 7.01 Meetings will be held	A joint meeting between the DCS District Manager and the Legal Unit Claims Officer 4 will be held bi-annually with the Tribal Program Directors.	Meetings will be held	State: Donna Hengeveld Tribe: Linda Tresaugue	
General Problem Resolution	DCS staff will be available to work through particular issues as requested.	Problems will be resolved quickly.	State: Donna Hengeveld Tribe: Linda Tresaugue	
6. Policy Identification: Hiring				
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	
Inclusion of Tribal Staff in major DCS hiring decisions	DCS will invite Tribal Staff to participate in interview panels and/or consult on major hiring decisions in this office,	Percentage of times the Tribe has been consulted and/or included on hiring	State: Donna, Rhonda Tribe: Linda	

	particularly any that have direct impact on Tribal Team workload.	panels.	Tresaugue	
Providing employment opportunity for Puyallup Tribal Members with DCS	DCS will send notices of the open continuous bulletins for DCS positions to the Tribe.	Tribe will have notification of DCS employment opportunities.	State: Rhonda Thomas Tribe: Linda Tresaugue	
. Policy Identification: Teambuilding				
(1) Goals/Objectives  Building a stronger sense of teamwork between the DCS Tribal SEOs and Tribal Program Staff	(2) Activities  Bi-annual meetings and luncheons will be held whereby staff of the two programs can come together.	(3) Expected Outcome  Gatherings of this type will be held two times each year.	(4) Lead Staff and Target Date  State: Rhonda Thomas and Donna Hengeveld Tribe: Linda Tresaugue	